Job Description: SAT Prep Tutor

Hours: Fridays 9-10am and 10-11am, with 2 hours prep work

Dates: January 31-June 5

Opportunity Summary:
Codman Academy Charter Public School is seeking an SAT Prep Tutor to provide facilitation of SAT prep tips and guidance for a small class of juniors. If you are bright, energetic, and passionate about education, we'd love to talk with you! This is a contracted position with possibilities of an extension.

Responsibilities include (but not limited to):
- Commit to a minimum of 2 tutoring hours per week with a few additional hours of administrative work
- Tutor during the day
- Work at Codman Academy through the end of the academic year.
- Must be willing to enforce Codman Academy’s Habits of Scholarship

Qualifications:
- Excellent SAT scores or a mastery of an academic subject at the high school AP level (Pre-Calculus or Calculus, Physics, Computer Science, English, History, Biology, or Chemistry)
- Passionate about education
- Experienced in working with students
- An expert in your subject and a college graduate
- Conscientious, punctual, reliable, and on top of organizational tasks
- Excellent at communicating with students, parents, and colleagues
- Proactive and efficient in your work
- Team-oriented and coachable
- Enthusiastic and positive!

Compensation: $100/week ($25/Hr with 1-2 hour prep time) for a total stipend of $1700.

How to Apply:
Send your resume and cover letter to Kadineyse Paz (kpaz@codmanacademy.org).

Non-Discrimination Summary:
Codman Academy does not discriminate in its programs, activities, facilities, employment, or educational opportunities on the basis of race, color, age, disability, sex/gender, gender identity, religious beliefs, national origin, ancestry, retaliation, sexual orientation, genetics or military status and does not tolerate any form of discrimination, intimidation, threat, coercion, and/or harassment that insults the dignity of others by interfering with their freedom to learn and work.