Members present: Thabiti Brown (ex-officio), Sandra Cotterell, Martin Familia, Rick Holden, Anthony Parker, Tom Quirk, Aaron Schildkrout, Carla Small, Bill Walczak, Simone Wilson

Members absent: Juma Crawford, Liza White

Others present: Pam Casna (Principal K1-12), Rebecca Gosla (Data and Recruitment Manager), Rachel Langer (Director of Development), Madeleine Picher (Development Assistant), Elody Wagnac (prospective board member, Codman Class of 2015)

I. Call to order of the meeting
   • The meeting was called to order at 6:08pm.

II. Public comment
   • There was no public comment.

III. Opening
   • Opening reading
     a) The board reflected on a slideshow of photos highlighting recent school achievements and happenings, specifically the recent trip to the MA State House by Grades 4, 8, and 12 to advocate for the state’s agricultural economy.
   • Approve minutes
     a) Sandra Cotterell made a motion to approve the minutes. Rick Holden seconded. There was no discussion. The board unanimously approved the October 15, 2019 meeting minutes.

IV. Finance Committee Update
   • FY20 Revised Budget
     a) Rick Holden represented the Finance Committee and reviewed the FY20 budget revisions proposed by the Committee. Rick gave an overview of the higher than budgeted per-pupil tuition dollars and therefore the specific line items that had changed significantly.
     a) Tom Quirk made a motion to approve the FY20 Revised Budget. Sandra Cotterell seconded. There was no discussion. The board unanimously approved the FY20 Revised Budget.

V. K1-12 Report – Pam Casna, Principal
   • Pam shared her personal highlights so far this year as Principal, specifically coding classes and electives, museum fieldwork at the MFA and ICA, Milton Academy Saturday classes, partnerships like Holly Hill Farms, and our sports team successes this fall. The board discussed the different levels of parent engagement, the new organizational structure, and the implementation of school culture policies.

VI. Head of School Report
   • Head of School Thabiti Brown updated the board that the Department of Education will be conducting a short visit to Codman on December 11 to check in on our conditions, visit classes, and learn from our coaches and school leaders.

VII. New Business

VIII. Adjourn
   • Tom Quirk motioned to adjourn meeting. Sandra Cotterell seconded. The meeting was adjourned at 7:33pm.