Board Members Present: Thabit Brown, Martin Familia, Rick Holden, Anthony Alan Parker, Tom Quirk, Aaron Schildkrout, Carla Small, Bill Walczak

Board Members Absent: Sandra Cotterell, Juma Crawford, Liza White, Simone Wilson

Others Present: Rachel Langer (Director of Development), Rebecca Gosla (Data and Recruitment Manager), Mark Destler (LMS Tutorial Coordinator), Elody Wagnac (Pending Board Member)

I. Call to order of the meeting
   • The meeting was called to order at 6:09pm.

II. Public comment
    • There was no public comment.

III. Opening
    • Opening reading
      a. Head of School Thabit Brown shared a slideshow of the events this winter at Codman, highlighting Habits of Scholarship in action, learning celebrations, and student performances
    • Approve minutes
      a. Anthony Alan Parker made a motion to approve the minutes. Tom Quirk seconded. There was no discussion. The board unanimously approved the November 5, 2019 meeting minutes.

IV. Board Business
    • Potential new board member - Elody Wagnac ’15
      a. Action Step: Vote on Elody as prospective board member
         • Tom Quirk made a motion to elect Elody Wagnac to a 3-year term. Anthony Alan Parker seconded. There was no discussion. The board unanimously elected the above board member’s term.

V. Finance Committee Update
    • Finance Committee Chair Tom Quirk reviewed the October financials and provided the board with a high-level overview of Chapter 70 funding.

VI. Tutorial – Mark Destler, LMS Tutorial Coordinator
    • Mark did a deep-dive explaining the Tutorial Program’s long-term growth model, unpacking things like statistics around student growth and teacher expectation, quality of tutors, and the connection between tutorial and standardized tests.

VII. Administrative Report – Head of School & Principal
    • Head of School Thabit Brown and K1-12 Principal Pam Casna led the Administrative Report, focusing on topics like student attendance, total enrollment, and a review of the December DESE visit.

VIII. New Business
    • There was no new business.

IX. Adjourn
    • The meeting adjourned at 7:55pm.